

Student's Name: \_\_\_\_\_ Student's ID Number: \_\_\_\_\_

Haskell Indian Nations University  
Financial Aid Office  
155 Indian Avenue, Box 5027  
Lawrence, KS 66046

Phone: (785) 749-8468  
Fax: (785) 832-6617

### Verification of 2014 Income Information for Student Tax Filers

**IMPORTANT NOTE:** The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student and spouse filed separate IRS income tax returns for 2014 or had a change in marital status after December 31, 2014.

**INSTRUCTIONS:** Complete this section if the student and spouse filed or will file a 2014 IRS income tax return. *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at [FAFSA.gov](http://FAFSA.gov).* In most cases, no further documentation is needed to verify 2014 income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed.

#### Check the statement that applies:

- \_\_\_\_\_ The student has used the IRS DRT in *FAFSA on the Web* to transfer 2014 IRS income tax return information into the student's FAFSA.
- \_\_\_\_\_ The student has not yet used the IRS DRT in *FAFSA on the Web*, but will use the tool to transfer 2014 IRS income tax return information into the student's FAFSA once the 2014 IRS income tax return has been filed.
- \_\_\_\_\_ The student is unable or chooses not to use the IRS DRT in *FAFSA on the Web*, and instead will provide the school a **2014 IRS Tax Return Transcript(s)**.

#### A 2014 IRS Tax Return Transcript may be obtained through the:

- Online Request – Go to [www.irs.gov](http://www.irs.gov), under the Tools heading on the IRS homepage, click "Get Transcript of Your Tax Records." Click "Get Transcript ONLINE" or "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript."
- IRS2Go App – Apply Online Store at <https://itunes.apple.com/us/app/irs2go/id414113282?mt=8> Google Play at <https://play.google.com/store/apps/details?id=gov.irs>
- Telephone Request – 1-800-908-9946
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T

In most cases, for electronic tax return filers, 2014 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 2-3 weeks after the 2014 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2014 paper IRS income tax returns, the 2014 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 8-11 weeks after the 2014 paper IRS income tax return has been received by the IRS.

#### Contact the financial aid office if more information is needed about using the IRS DRT or obtaining an IRS Tax Return Transcript.

If the student and spouse filed separate 2014 IRS income tax returns, **2014 IRS Tax Return Transcripts** must be provided for each.

- \_\_\_\_\_ Check here if a **2014 IRS Tax Return Transcript(s)** is provided.
- \_\_\_\_\_ Check here if a **2014 IRS Tax Return Transcript(s)** will be provided later.

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**Certification and Signature (Independent Student)**

Each person signing below certifies that all of the information reported is complete and correct.

**WARNING:** If you purposely give false or misleading information, you may be fined, sent to prison, or both.

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Student's ID Number

\_\_\_\_\_  
Student's Signature (Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature (Optional)

\_\_\_\_\_  
Date