

Leadership Qualities Rubric

Levels/Criteria	unacceptable performance	acceptable performance	successful performance	distinguished performance	Score/Level
Responsibility	Has poor attendance, consistently tardy, and rarely participates.	Demonstrates average attendance, occasionally arrives late, and minimally participates.	Demonstrates adequate attendance, arrives on time, and adequate participation.	Demonstrates perfect attendance, always on time or early, and exceptional participation.	
Respect	Is not respectful of others or differences.	Demonstrates developing understanding of respect in an educational environment.	Demonstrates ability to respectfully interact with all students and peers. Accepts feedback and follows directions.	Demonstrate sensitivity, honesty, ethical consideration, and respect for the culture, language, gender, socio-economic status, and exceptionalities.	
Reliability	Frequently skips assignments or misses paperwork deadlines.	Occasionally skips assignments or misses paperwork deadlines.	Work is submitted on time. Student can be relied on to follow through with tasks.	Quality work is submitted and/or provided on time. Keeps accurate records of field experience requirements.	
Communication	Demonstrates ineffective oral and/or written communication skills. (Ex. Uses improper grammar or slang)	Selectively demonstrates effective oral and/or written communication.	Demonstrates effective oral and/or written communication skills.	Demonstrates professionalism in all situations, conversations, and documents.	
Professionalism & Appearance	Does not wear proper attire or fails to display professional grooming in accordance with school dress codes and policies.	Seldom wears proper attire or seldom displays professional grooming in accordance with school dress codes and policies.	Wears proper attire and displays professional grooming in accordance with school dress codes and policies.	Always wears proper attire and displays professional grooming in accordance with school dress codes and policies.	
Professionalism & Demeanor	Does not engage with other staff or listen respectfully to varying ideas.	Listens to ideas. Demonstrates emerging understanding of creating positive professional relationships.	Receptive to varying ideas, relates well to others, and demonstrates respect for differences.	Receptive to varying ideas, relates well to others and demonstrates respect for differences. Is ethical and maintains confidentiality at all times.	
Collaboration	Does not offer ideas, ask questions, or participate in discussions and/or meetings.	Shares some responsibility for completing tasks. Offers ideas or asks questions sporadically.	Shares responsibility for the creation and application of ideas, activities, and projects.	Equitably collaborates on projects, planning, discussion, and meetings. Demonstrates ability to work with peers and host teacher.	
Contributions	Does not offer ideas, ask questions, or participate in discussions and/or meetings.	Seldom contributes valuable ideas during discussions and in meetings. Emerging as a team player.	Often contributes valuable ideas during discussions and in meetings. Is a positive team player.	Contributes meaningfully to discussions, searches for answers, encourages and supports others. Demonstrates ability to work with peers and host teacher.	
Self-reflection	Minimally reflection on experiences, learning, practices, and understandings.	Seeks out and reflects on experiences and practices from various sources.	Demonstrates ability to reflect, understand and make connections between theory and practice.	Demonstrates learning and growth from self-reflection on experiences, learning, practices,	

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				and understandings.	
Openness	Appears uninterested and does not demonstrate or share curiosity and passion. Is defensive about feedback and suggestions.	Limited demonstration of interest, passion, and curiosity. Is sometime defensive about feedback and suggestions.	Demonstrates interest, passion, and curiosity. Asks questions and seeks information related to instruction and classroom practice. Willingly incorporates suggestions and responds appropriately to feedback.	Openly contributes to the classroom learning environment as a result of their interest, passion, and curiosity.	