27th ANNUAL
HASKELL INDIAN ART MARKET
September 12th & 13th, 2015

FOOD BOOTH APPLICATION

ORGANIZATION: ________________________________________________

Student Organizations - $25.00   HINU Affiliated Groups - $150.00

CONTACT PERSON: _____________________________________________

NAME

ADDRESS ____________________________________________

City, State Zip ______________________________________________

Phone Number

1. What food items will you serve? ________________________________

2. If serving beverages, what kind? ________________________________
   (No water may be sold)

3. Electrical outlet needed? YES ☐ NO ☐

Please Note: Your application will be reviewed/approved by the Market Committee. * Please return ASAP but no later than September 10, 2015.

An evaluation will be conducted at the conclusion of the Art Market. Your booth will be evaluated based on:  A. General Appearance  B. Quality of Food  C. Quality of Service  D. Cleanliness of Booth Area.

I have read the rules established by the Haskell Indian Art Market for food booth vendors and hereby agree to abide by them, as indicated by my signature/date below.

__________________________________________
Signature

__________________________________________
Date

Any questions, please call Karla Van Noy at 785-830-2784.
Haskell Indian Art Market Food Booth Rules

It is the intent of the Haskell Indian Art Market Committee that a Food Booth privilege is reserved for the benefit of Haskell Indian Nations University students' & staff.

VENDOR INFO: HASKELL INDIAN NATIONS UNIVERSITY student/staff affiliated groups approved by the HIAM may occupy a food booth at the Art Market. Student organizations are given priority with electrical outlets and respectable booth spaces. Absolutely NO commercial vendors are allowed.

1. BOOTH FEES: Student organizations sanctioned by the Campus Activities Board - $25.00; HINU affiliated groups (staff, alumni) - $150.00. Student organizations must have a plan of operation on file with the Student Activities Director.

2. CLEANING: Occupants of the food booths are responsible for keeping the area in and around their booths free of trash and generally clean. Failure to adhere may result in being asked to close their booth and leave the Market without a refund of their booth fee. At the end of each day your area MUST be cleaned up.

3. FOOD BOOTH HOURS: Booths must be open BOTH DAYS. Saturday, 10 a.m. - 6 p.m. and Sunday, 10 a.m. - 5 p.m. Failure to keep your booth open both days may result in your denial to return next year. All booths must post their Club Name and Menu where it can be clearly seen by the public. A Booth space not assigned by the Haskell Indian Market committee is prohibited. Under no circumstance can you set up an independent booth in the Market area.

4. NO WATER SALES: The Market reserves the right to sell bottled water during the duration of the Market. Only food and soft drinks may be sold from the booths. Food must be stored and handled according to established State and local health codes. Perishables must be kept on ice at all times. Food handler gloves must be worn at all times.

5. NO MUSIC: No music by tapes, radio, videos, TV's, or any other pre-recorded musical device will be allowed. Music may be provided by the Market committee, performers, or with permission, by booth participants demonstrating their wares (ex. Flute players).

6. PETS: NO PETS ARE ALLOWED on FEDERAL GOVERNMENT PREMISES (with the exception of service animals).

7. OIL BINS: Grease/oil bins will be provided for excess. Please dispose of all hot items carefully.

8. Vendors should provide their own tables – should you request a table the Market will rent one to you but only AFTER all Market Artists have checked in. The rental cost is $15.00.

9. FOOD TICKETS: Vendors that wish to participate in the student food ticket voucher must sign up and post signs (which will be given to you) stating that they accept the food ticket vouchers – If you do not sign up PLEASE DO NOT accept any food ticket vouchers. (You will not get paid if you did not sign up) Please see Carlene the morning of September 12th if you wish to sign up.

10. MISC: Food booth participants are subject to the overall rules and regulations of the Haskell Indian Art Market. Attached is a diagram of the market area and food booth assignments. Please choose your space carefully. First-come, First-serve.

*HIAM not responsible for accidents or thefts.
FOOD BOOTH LAYOUT (1-24)

EMERGENCY ACCESS ROAD

WATER PUMP

FOOD TENT

ARBOR AREA

TENT #1

TENT #2

TENT #3

TENT #4