1. Each vendor is required to clean their designated area in order to receive their $10.00 deposit. The assigned area will be inspected by the Haskell Student Activities Department staff. If your area is not cleaned properly it will NOT be refundable.

2. Both food and craft vendors are required to arrive and be ready for sale by 4:00 p.m. and will be notified prior to the conclusion of the pow-wow.

3. SODA and WATER will be sold by the Student Activities Department; all other vendors will be able to sell coffee, tea, lemonade etc.

4. Food handlers & cooks are required to wear disposable gloves and hair nets.

5. The signed vendor contracts Weds. September 9, 2015 and needs to be turned into the Haskell Student Activities Department, 2nd Floor of Tecumseh Hall by 5:00 p.m. If contracts haven’t met the deadline they will not be guaranteed a space.

6. Must provide OWN TABLES AND CHAIRS.

7. Vendors will be charged the following fee:
   - Currently enrolled HINU Students: $20.00
   - Sanctioned HINU Club/Organization: $25.00
   - Haskell/IHS Staff: $30.00
   - Outside Vendors: $40.00

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**THE ABOVE CONTRACT IS AGREED UPON BOTH PARTIES AND ALL CONDITIONS TO THESE TERMS ARE FINAL.**

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VENDOR/CLUB/ORGANIZATION ___________________________ DATE

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VENDOR SIGNATURE ___________________________ DATE

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CLUB PRESIDENT/ORGANIZATION DIRECTOR ___________________________ DATE
STUDENT ACTIVITIES DEPARTMENT USE ONLY

VENDOR NAME: _______________________________________________________

VENDOR PAYMENT RECEIVED DATE: ________________________________

CONTRACT RECEIVED BY:______________________________________________

____________________________________  ___________________
VENDOR SIGNATURE     DATE

IS AREA CLEAN?       YES_______    NO_______

DEPOSIT RECEIVED?     YES_______          NO_______

____________________________________  __________________
VENDOR SIGNATURE     DATE

HASKELL ACTIVITIES DEPARTMENT APPROVAL

____________________________________  __________________
SIGNATURE     DATE