



Haskell Indian Nations University
 Financial Aid Office
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2019-2020 INDEPENDENT STUDENT VERIFICATION WORKSHEET

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding federal student aid, we may ask you to confirm the information you reported on your FAFSA using this worksheet and other required documents. If there are differences, your FAFSA information may need to be corrected. You and any parent whose information was reported on the FAFSA must complete and sign this worksheet, attach any required documents, and submit them to the Financial Aid office. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

<input type="checkbox"/>	V1 Standard	Complete Sections 1, 1A, 2, 3A, 3B and/or 3C, and 5 (only)
<input type="checkbox"/>	V4 Custom	Complete Sections 1, 1A, 4, 5 and identify and statement of Education Purpose. (Only)
<input type="checkbox"/>	V5 Aggregate	Complete Sections 1, 1A, 2, 3A, 3B and/or 3C, 4, 5, and identity and statement of Educational Purpose. (All Sections)

1. Student Information

Name:	Student ID Number:
Address:	Phone Number:
City, State Zip:	I plan on living: This needs to match your FAFSA status. <input type="checkbox"/> On campus <input type="checkbox"/> Off campus <input type="checkbox"/> Off campus with parents
Email:	
I plan on attending the following semesters:	<input type="checkbox"/> Fall 2019 <input type="checkbox"/> Spring 2020 <input type="checkbox"/> Summer 2020
List ALL names of any other Colleges, Universities or vocational/ technical schools that you have attended previously.	1. 2. 3. 4.
Have you graduated with an AA/AS or BS/BA degree? <input type="checkbox"/> Yes <input type="checkbox"/> No Circle either AA/AS or BS/BA	

1A. Financial Aid Release of Information

<input type="checkbox"/> I release Financial Aid information and records to my Higher Education department, Haskell TRIO, Student Success, and AICF. In addition to that, I release information to the individuals listed below. <input type="checkbox"/> I elect confidentiality and do not want any information released to anyone.	
Tribe Name:	Name:
Higher Education Department	Relationship:
Phone Number:	Phone Number:
Name:	Name:
Relationship:	Relationship:
Phone Number:	Phone Number:

2. Household Information

List the people in the Students' household. Include:

- Yourself, even if you do not with your parents.
- Your spouse, if you are married
- Your dependent children if they will receive more than half of their support from you from July 1, 2019 through June 30, 2020. Do not include children for whom child support is paid or foster children.
- Other people, if they live with you and receive more than half of their support from your parents at the time of application and will continue to receive more than half of their support from July 1, 2019 through June 30, 2020.
- If you listed more than two individuals in college, we will need a class schedule of the other individual in college.

Full Name	Age		College During 19-20
		Self	Haskell
		Mother	NA
		Father	NA

3A. Tax Forms and Income Information

All Tax filers must submit a copy of their 2017 IRS Tax Return Transcript unless they have transferred their 2017 income tax return information into the FAFSA using the IRS Data Retrieval Tool (IRS DRT) and have not subsequently changed that information. You can submit a signed and dated copy of your 1040, 1040A, or 1040EZ.

- If either the student or a parent did file a 2017 federal tax return, that individual should go to Section 3B
- If either the student or a parent did not file a 2017 federal tax return, that individual should go to Section 3C

3B. Verification of 2017 IRS Income Tax Return Information for Tax Filers

- | | |
|--|--|
| <input type="checkbox"/> The student or parent <u>has used</u> the IRS DRT in FAFSA on the Web to transfer 2017 Income Tax return information into the FAFSA application | <input type="checkbox"/> The student or parent is <u>unable to use</u> the IRS DRT in FAFSA on the Web, and instead will provide the school a 2017 IRS Tax Return Transcript. (1-800-908-9946) |
|--|--|

- The student or parent is has submitted a signed and dated copy of their 2017 1040, 1040A, or 1040EZ tax form.

Directions for using the IRS Data Retrieval Tool (IRS DRT) or requesting a Tax Return Transcript

IRS DRT is available in the "Financial Information" sections of the student's FAFSA. Go to www.FAFSA.gov and, under returning user, select "Login". Enter the student's FSA ID and password. Then select "Make FAFSA Corrections.". Once you are logged in, the Financial Information tab is the fifth tab to the right. You can use this function as long as you have already completed an IRS tax return for 2017. You will not be able to use this function if you have filed your taxes in the last three weeks. Select Link to the IRS. You will then select OK twice indicating that you are going to leave the FAFSA website and will be going to IRS.gov. You will need to list the address as it was listed on your 2017 income tax return. This should include Street address, PO box if applicable, city, state, and zip code. Please verify the name and filing status that is shown and select submit. If the information is correct, you will get a checkbox that says "transfer my tax information. Check that box and transfer information. If you were successful, you will see several item in the FAFSA that state transferred from the IRS. If you are unable to perform this task, you have another option. However, this option takes longer and will delay your FAFSA. You can call and order a tax transcript at 1-800-908-9946. You can also order online at www.IRS.gov. But you will need a credit card number or loan number available to complete the process.

3C. Verification of 2017 Income Information for Nontax Filers

If the student or parent was employed in 2017 and made under \$10,400, they must provide a W-2 showing the income received. Please list below the names of all employers and the annual amount earned from each employer in 2017.

Name of Student	Name of Parent	Employer's Name	2017 Annual Amount Earned

4. Student's High School Completion Status (V4 and V5 only)

Provide one of the following documents indicating the student's high school completion status when the student will begin college in 2019-2020. Check the box of the document you will attach to this worksheet.

- Office of Admissions has this documentation on file (no attachment necessary)
- High School Diploma
- Final official high school transcript including graduation date when diploma was awarded
- Copy of the "secondary school leaving certificate". For students who completed secondary education in a foreign country, a document similar to their high school diploma or transcript will need to be submitted.
- General Educational Development (GED) certificate or GED transcript
- State certificate or test transcript received after the student has passed a state-authorized examination the state recognizes as the equivalent of a high school diploma [e.g., High School Equivalency Test (HiSet), etc.]
- Academic transcript of a successfully completed two-year program acceptable for full credit toward a bachelor's degree
- If state law requires a home schooled student to obtain a secondary school completion credential (other than a high school diploma or its recognized equivalent), a copy of that credential
- If state law does not require a home schooled student to obtain a secondary school completion credential, a transcript or the equivalent signed by your parent or guardian, that lists the secondary school courses completed and documents the successful completion of a secondary school education in a home school setting.
- DD Form 214, Certificate of Discharge from Active Duty, if it indicates student has a high school diploma or its equivalent.

If you are unable to get any of the documents listed above, please contact our office 785-749-8468

Identity and Statement of Educational Purpose (V4 and V5 only)

Identity and Statement of Educational Purpose (To be signed in person at the Institution)

The student must appear in person at _____ Haskell Indian Nations University _____ to
(Name of Postsecondary Educational Institution)

Verify their identity by presenting valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

Identify and Statement of Educational Purpose (To be signed in the Presence of a Notary)

If the student is unable to appear in person at _____ Haskell Indian Nations University _____
(Name of Postsecondary Educational Institution)

to verify their identity, the student must provide:

(a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to a driver's license, other state-issued ID, or passport; and

(b) The original Statement of Educational Purpose, which is provided below, must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing
(Print Student's Name)

this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending _____ Haskell Indian Nations University _____ for 2019-2020 .
(Name of Postsecondary Educational Institution)

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____
Date *(Notary's name)*

Personally appeared, _____
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal _____
(Seal) *(Notary signature)*

My commission expires on _____

5. Certification and Signature

By signing this form, I certify that I have reviewed all of the information and that the information reported on this form is true and correct to the best of my ability. I also understand that if I purposefully give false or misleading information, I am violating a Federal Statute and could face monetary penalties and sentenced to jail.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Print Student's Name

Student's ID Number

Student's Signature

Date

Spouse's Signature (Optional)

Date